



Nomination Guidelines

When preparing to nominate an individual for induction into the Canadian Science and Engineering Hall of Fame, please follow the instructions below.

1. All applicable parts of the Nomination Form must be filled out, and the form must be signed by the Nominator.
2. It is the responsibility of the Nominator to verify the accuracy of all information on the Nomination Form.
3. A detailed account of the Nominee's career and contributions to Canadian science and/or engineering must be provided. In particular, the nomination should describe in detail any contributions that support the three criteria outlined below.

Please indicate how the Nominee:

- has contributed in an exceptional way to the advancement of science and engineering in Canada;
- has brought significant benefits to society and his/her community as a whole; and
- has shown leadership qualities which could inspire young Canadians to pursue careers in science, engineering or technology.

This narrative should be no more than five (5) pages in length.

4. Nomination forms and supporting documents will be photocopied. Please use a clear and easy-to-read font (at least 12-point) on 8.5 X 11" white paper. Please do not submit applications in binders or otherwise bound. You may print on both sides where possible. No original documents or photographs please, as documents will not be returned.
5. Three (3) letters of support supplementing the nomination are required, and must reference factual information, rather than favourable opinions alone.
6. The narrative must be factual and must detail the Nominee's background and career in chronological order. Places of employment and positions held should also be listed, along with applicable dates.
7. Honours, awards, degrees and other achievements should be included with dates.
8. Receipt of the nomination will be acknowledged. No further communication will be forthcoming unless the Nominee is selected for induction.
9. In order to be considered, all nominations must be postmarked by the nomination closing date.
10. All nominations will remain active for three consecutive rounds of consideration. Following that time, nominations must be re-submitted for consideration.